

**BOWOOD PARK GOLF CLUB**  
**CONSTITUTION & RULES**  
**AMENDED - FEBRUARY 2011**

**1. Name of the Club**

The Club shall be called Bowood Park Golf Club and will be referred to as the Club throughout these rules.

**2. Proprietors**

- a) The Club is a proprietary club and is owned by Bowood Trust, hereinafter called "the Proprietors".
- b) The Proprietors shall be responsible for any alterations to the Clubhouse and Course and in no instance shall any member authorise any alteration to the Clubhouse or Course unless sanction has previously been given in writing by the Proprietors.

**3. The Club**

- a) The Club shall be managed by the proprietors of Bowood Park and is hereinafter referred to as 'the Club'
- b) The Club shall be responsible for the maintenance to the Clubhouse and Course and in no instance shall any member authorise any maintenance to the Clubhouse or Course arrangements as to its upkeep, matters of finance or other arrangements affecting the administration of the Clubhouse and Course other than specifically mentioned in these rules unless sanction has previously been given in writing by the Club.
- c) The Company shall control all matters relating to the supply of food and liquor and shall be in sole control of employees engaged in the Clubhouse and on the Course.
- d) The Club shall be responsible for appointing the Management Golf Committee. See rule 7
- e) The Club reserve the right to restrict starting times to accommodate visiting societies and the like and reasonable notice will be given to members.
- f) The Club in accepting the above responsibilities are committed to providing services and facilities to the highest possible standard for all categories of membership.
- g) All golf related matters, across all sections of the membership, will seek permission from the Golf Manager prior to organising fixtures, matches, open competitions and the like. The Golf Manager will have the final say on all golf related matters.

**4. Membership & Subscriptions**

- a) The Club shall be solely responsible for determining the categories of membership and the collection of all membership subscriptions. The club will also be responsible for all funds relating to golf membership issues i.e. trophy engraving, printing of honours boards, entry for team competitions etc.
- b) Applicants for membership of the Club shall complete an application form.
- c) Once accepted into the club, it is then the responsibility of the member to acquaint themselves with the rules of the Club to which they will conform.
- d) The Club shall decide the amount of entrance fees and rates of annual subscription which shall be the property of the Club. The Club shall keep a notice setting out the annual rates of subscription, categories of membership and their respective playing rights.

**e)** The Club has the right to admit members on payment of a reduced subscription as and when seen fit. Annual subscriptions will fall due for payment on 1<sup>st</sup> March each year. New members joining part way through the year will be given a discount on a pro-rata basis set out by the club.

**f)** Honorary Members as approved by the Proprietors shall be full members of the Club without payment of subscriptions.

**g)** Any member intending to resign their membership shall give notice in writing to the golf manager before the end of February otherwise they shall be liable to pay their subscription for the ensuing financial year.

**h)** Any member against whom a complaint is made shall have the opportunity of answering the complaint before the Golf Manager. The Golf Manager and or The Proprietors may, of their own accord, suspend or expel a member if necessary.

#### **5. Temporary Members**

**a)** The club shall decide the charge of all green fees. All persons paying green fees will be considered temporary members for the day but shall not be eligible to compete in Club competitions.

**b)** All green fees must be paid before commencing play and names entered on to the booking system.

#### **6. Guests of Members**

**a)** Any member aged 18 and over may sign in up to three guests at any time at a reduced seasonal rate set by the club.

**b)** The Bowood Park member will be responsible for their guests behaviour at all times.

#### **7. Management Golf Committee**

**a)** The Management Golf Committee of the Club shall be responsible for the smooth and effective running of all sections of the playing membership and shall define the function and responsibilities of all other committees.

**b)** The Management Golf Committee shall primarily consist of The Golf Manager, The Course Manager, The Club President, The Club Captain, The vice Captain, The Ladies Captain, The Seniors Captain & The Golf Coordinator. Any other appointments, if required, shall be at the committee's discretion.

**c)** The Management Golf Committee shall, at its discretion, appoint sub committees at any point should they so wish.

**d)** The Management Golf Committee, in complete agreement with the Proprietors, shall be empowered to fill any vacancy occurring in their numbers or the numbers of any other committee.

**e)** Recommendations from the membership will be thoroughly considered at each meeting.

**f)** At all Committee meetings, the President shall have a casting vote (in addition to his original vote) and other members shall have one vote.

**g)** The committee meetings will be held in the golf shop on the first Monday of each month (except bank holidays) commencing at 7:15pm and will be chaired by the Club Captain or in his / her absence, the Golf Manager. Should either of the afore mentioned be absent, an appointed member of the committee will chair the meeting.

## **8. Club Competitions**

a) Club competitions shall be organised together by the golf manager and the golf coordinator, who will be responsible for the competition rules in general.

b) There will, at certain times throughout the playing season, be competitions which will be organised by The Captain, The Professional or the Golf Committee. Namely Captains Day, Pro Day & Charity Day. These competitions will be aided and overseen by the golf manager and or the golf coordinator.

## **9. Open Competitions**

a) Open competitions shall be organised primarily by the golf manager and the golf coordinator. Volunteers for certain tasks during an open competition will be sought at the golf manager's discretion.

b) When possible it is the Captains duty to carry out the presentation for open competitions, aided by the golf manager and or the golf coordinator when required.

## **10. Golf Complaints**

a) All golf complaints shall be made in writing to the Golf Manager.

## **11. Dogs**

a) Dogs are not permitted on the Golf Course or in the Clubhouse, with the exception of guide dogs.

## **12. Notices**

a) No paper, notice or placard, written or printed, shall be posted in the Clubhouse except by the Club or any Committee member granted prior permission. Notices shall not be defaced.

b) Any member wishing to place an outside poster on the notice board must seek permission from the golf manager and or the general manager. There will be a 50 pence charge for the facility which will be posted into the Charity box located on the main bar.

## **13. Addresses/Personal Data**

a) No member shall give the address of the Club in any advertisement or use the Club, or Club address, for business purposes.

b) No member shall use or distribute any other member's personal data outside the club unless sanctioned to do so.

## **14. Loss or Damage**

a) The Proprietors or the club shall not be held responsible for any loss or damage to members' equipment or valuables anywhere on the premises.

## **15. Commencement of Play**

a) All play shall start from the first tee with the exception of:

- An authorised competition.
- Permission being received from the Golf Manager, PGA Professional or other staff members employed to operate golf bookings.

b) Members may only reserve tee times seven days in advance.

## **16. Rules of Golf**

- a) The rules of the Club shall be those of The Royal and Ancient Golf Club of St Andrews.
- b) The club agrees to comply with the rules of the Council of National Golf Unions (CONGU), The English Golf Union (EGU) and The Women's Golf Association (EWGA)

## **17. Personal Liability**

- a) Members will play at their own risk, including all weather conditions. It is strongly advised that individual members take out their own insurance throughout the duration of their membership.

## **18. Electric Buggies / Disability Buggies**

- a) Please see overleaf.

## **19. Construction of Rules**

- a) The Proprietors reserve the right to amend or alter the above rules when considered necessary at any time without prior warning.

## **Senior Sub Section** **Constitution & Rules**

### **1. Senior Sub section committee**

- a) The senior sub section committee shall consist of The Seniors Captain, The Seniors Secretary and a representative from the seniors section. The sub section will be aided and overseen by the Golf Manager.

### **2. Competitions**

- a) The committee shall arrange such competitions for members as it deems appropriate and the administration of such competitions shall be the responsibility of the Seniors' Secretary, providing prior authorisation from the Golf Manager has been received.

- b) In any dispute arising from such competitions, the decision of the Seniors' Captain, aided by the Golf Manager if necessary, shall be final and binding.

### **3. Inter-Club Matches**

- a) The Secretary shall be responsible for the compilation of an annual list of matches to be played against other club senior sections. Authorisation from the Golf manager must be received prior to arranging the following year's home matches.

# RIDE ON BUGGIES

## RULES & REGULATIONS/DISCLAIMER

Due to disability, some members, visitors and guests may not be able to play golf without the help provided by a motorised ride-on buggy. The purpose of this document is to establish a standard for the safe operation of all ride-on buggies operated on the course at Bowood Park. The document also sets down the criteria to be applied and conditions to be met when the Club considers applications for buggy use.

### 1) WHO QUALIFIES

In order to allow the use of single seated, ride on buggies, the person(s) in question must provide, by proof of a letter/certificate from their doctor that they are physically unable to walk 9/18 holes of golf. We will then hold on to the certificate for the duration of time that the person(s) requires the buggy.

### 2) INSURANCE

Once the person(s) in question has provided evidence of section 1, they must then provide evidence of their own insurance by proof of a letter/certificate. Bowood Park **WILL NOT** be held responsible for any accidents that may take place during the round of golf. Please note, charges will apply should any damage be caused through negligence.

### 3) BUGGY DISCLAIMER

Once sections 1 and 2 have been agreed by the management of Bowood Park, the person(s) responsible for the buggy will sign a disclaimer to prove that they have read and understood the rules and regulations set out by Bowood Park.

### 4) INCLEMENT WEATHER CONDITIONS

The management of Bowood Park will endeavour to keep the golf course open and playable at all times. In the event of inclement weather/course conditions there **MAY** well be times that the golf course becomes saturated and therefore hazardous for the use of buggies of any description. It is at the management's discretion as and when to make this decision.

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### DISCLAIMER

**I confirm that I have read and understood the above rules and regulations in order for me to use my single seated ride on buggy at Bowood Park Golf Club.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print:** \_\_\_\_\_

**Signed on behalf of Bowood Park Golf Club**

**Signed** \_\_\_\_\_

**Date:** \_\_\_\_\_

**The management of Bowood Park reserve the right to alter the above rules & regulations at any time.**

# **BOWOOD PARK GOLF CLUB**

## **BUGGY HIRE INFORMATION**

- **MAXIMUM OF 2 PEOPLE PER BUGGY AT ALL TIMES**
- **ENSURE THE BUGGY STAYS WELL AWAY FROM TEES AND GREENS**
- **STICK TO THE CART PATHS WHERE POSSIBLE**
- **ENSURE ALL BODY PARTS REMAIN INSIDE THE BUGGY WHILST IN MOTION**
- **ENSURE PARK BRAKE IS APPLIED WHEN THE BUGGY IS UNATTENDED**
- **PLEASE DRIVE CAREFULLY AND BE AWARE OF ALL GOLFERS AROUND YOU**
- **NO ALCOHOL TO BE CONSUMED WHILE OPERATING THE BUGGY**
- **UPON COMPLETION OF YOUR ROUND PLEASE PARK THE BUGGY OUTSIDE THE GOLF SHOP AND HAND YOUR KEY TO THE BAR IF THE GOLF SHOP IS CLOSED.**
- **YOU WILL BE HELD RESPONSIBLE FOR ANY DAMAGES TO EITHER THE BUGGY OR THE COURSE AND WILL BE LIABLE FOR COST INCURRED.**
- **PLEASE NOTE; THE GREEN KEEPING STAFF AND/OR THE COURSE RANGER HAVE THE FULL AUTHORITY TO TAKE THE BUGGY AWAY FROM YOU SHOULD THEY FEEL THE BUGGY IS BEING ILL TREATED.**

**ENJOY YOUR ROUND.**